



JOB DESCRIPTION

AgForce Queensland Farmers Ltd (AQF) is the state’s peak advocacy group representing the interests of the broadacre agriculture industry. Advocating on behalf of thousands of primary producers, AQF is an independent, non-governmental, voluntary organisation with a purpose to:

“Advance Sustainable Agribusiness”

AQF employees and Directors are required to behave in an appropriate professional manner and uphold organisational values and adhere to our code of conduct while representing the organisation.

Position Title	General President	Date Drafted	April 2020
Function	Director/Board Member	Direct Reports	
Reports to		Indirect Reports	

1. JOB PURPOSE

1. The General President shall be the Chair of the Board.
2. The General President acts as leader of the Board in carrying out the Board’s role under the Constitution and the Governance Manual. The specific expectations of this role are set out below.
3. The General President is responsible to ensure that the Board operates effectively in its meetings, in order that decision-making is founded on rigour and robustness in discussion and enquiry about all matters put before the Board for decision.

In particular, the General President:

- a) is empowered to chair Board meetings, with all the commonly accepted power of that position (for example, ruling on points of order and recognising speakers)
 - b) is responsible to ensure that there is a flow of accurate, timely and relevant information from Management to the Board to enable the Board to make well informed decisions
 - c) must ensure that the Board operates consistently within its own processes and those legitimately imposed upon it from outside AQF
4. The General President is expected to develop a close working relationship with the CEO (who is employed and supervised by the Board) to ensure optimum efficiency in the presentation of all recommendations to the Board and for the ongoing work of the Board.
 5. The General President has no authority greater than that delegated to him or her by the Board as a whole and so has no added authority to supervise or direct the CEO or other members of management.
 6. The General President also ensures the implementation of the procedural aspects of the governance policies and processes agreed by the Board, except where the Board specifically delegates components of this to others.
 7. The General President is an ex officio member of all committees of the Board, but does not chair any of them unless otherwise agreed by resolution of the Board.
 8. The General President may represent the Board to outside parties in announcing Board-stated positions or otherwise as expressly delegated by the Board from time to time.



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9. The General President may not delegate the responsibilities outlined above except with the prior agreement of the Board, unless the urgency of a situation (as identified by the Chair in his or her discretion) demands otherwise.
10. If a resolution at a Board meeting receives an equal number of votes, the General President as Chair has the casting vote (Clause 67.2 of the Constitution).
11. In addition to the above, the General President (unless other such persons appointed by the Board) is AQF's representative to the National Farmers' Federation in accordance with Clause 67.3 of the Constitution.
12. The maximum term of office of the General President is 3 full terms with re-election in accordance with Clause 50.2 of the Constitution.
13. Attend the scheduled Board meetings
14. As one of the Directors on the Board be ultimately responsible for the overall successful operations and the governance of AQF.
15. Standards of behaviour expected of Directors, is set out in the Code of Conduct for Directors.
16. Directors are expected to comply with the AQF Policies and Procedures contained within the Governance Manual.
17. The relationship between a Director and AQF is a fiduciary one which means that each Director is to act in the best interests of AQF to the exclusion of any personal interests.